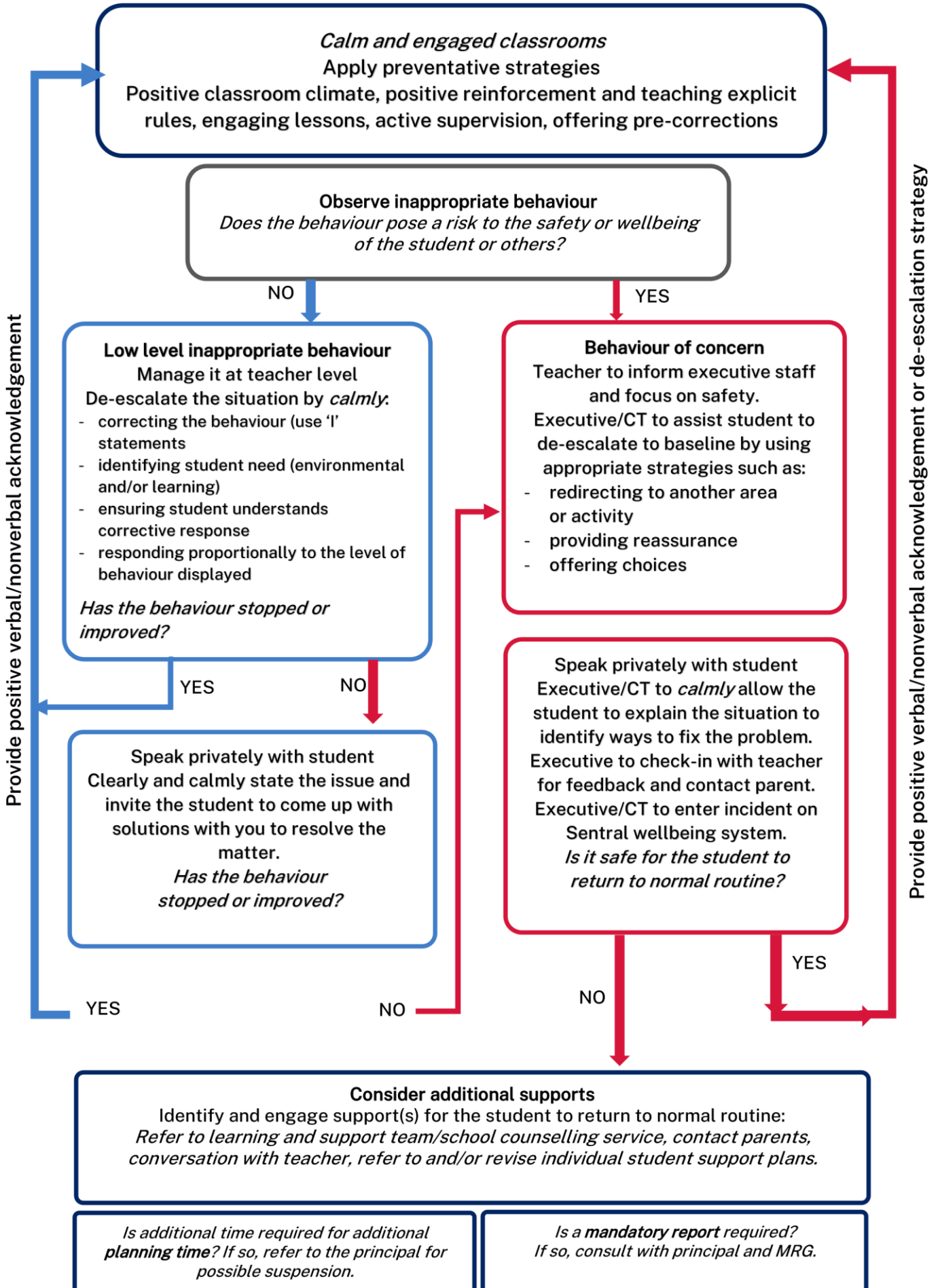


**Appendix 1: Behaviour management flowchart**



## Appendix 2: Bullying Response Flowchart

The following flowchart explains the actions Sunshine Bay Public School staff will take when they receive a report about student bullying, including bullying which may have occurred online or outside of the school setting. The timeframes will vary depending on the professional judgment of staff who receive the bullying complaint and their assessment of immediate risk to student/s.





### Appendix 3: Bullying Response Flowchart Buddy Class System

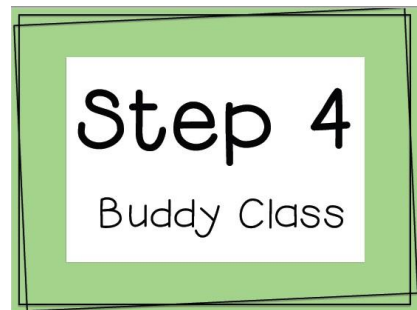
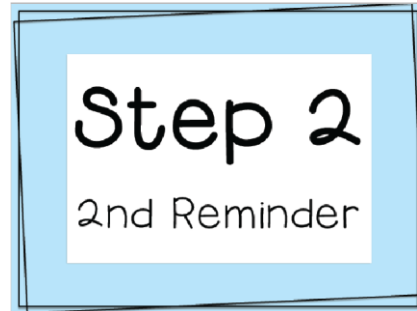
Buddy Class is not punitive. Rather, it is an opportunity for students to reset their mindset and recentre themselves for learning in a different environment. Please encourage students to do so. Each classroom has a table that is used as a buddy class table when needed. The table does not face the class and the student attending buddy class should not disrupt the learning of that class. Buddy classes are not the class next door but from different stages and this changes each year.

Every class in the school has the same Behaviour Management process, including RFF, Library & Support Groups to allow for consistency across the school for teachers, casuals and students which are displayed in all of these settings:

- Step 1 – 1<sup>st</sup> Reminder
- Step 2 – 2<sup>nd</sup> Reminder
- Step 3 – Time Out
- Step 4 – Buddy Class (Referral by AP to OoPS reflection room)
- Step 5 – Office

When a child gets to the buddy class step they are sent with work and they also need to complete the buddy class form to which will be discussed with their class teacher later to discuss what happened and strategies for coping in a more positive way should this happen again.

- The student is not sent back to their class until the end of the session.
- If a student goes to buddy class and continues to make poor choices, the off-class AP is called for that student to attend the office.
- The Buddy Class consequence MUST be recorded on Sentral by the class teacher and can be added to or amended by the buddy class teacher or AP Wellbeing. Students sent to Buddy Class will need to be referred to OOPS reflection room by the AP.
- Please remember that after each break the student gets to reset and start fresh for each session.
- Serious behaviours of concern where there is a risk to the safety of others is referred to executive immediately.



### Appendix 4: Badges & Safety, Respect, Learning Awards

Students are reminded/introduced to the school merit system as part of our Berry Street Education Model lessons at the commencement of each school year.

This includes:

1. The Safety, Respect and Learning awards given at assemblies
2. ClassDojo point system for badges - students earn 50 stamps in order to receive their 1<sup>st</sup> badge, another 50 for the 2<sup>nd</sup>, 50 more for 3<sup>rd</sup> and then a cloth badge if totalling 200 points. These badges are usually given out from the middle-end of each term. No cloth badges are usually given before Term Four begins. Not all students receive all of their badges and sometimes badges can be held over due to classroom/playground behaviour
3. Opportunities for celebrations days at end of term, showing work to principal, class celebrations and excursions are also discussed as ways of reinforcing positive behaviours at school



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Each year, students are invited to offers designs for our



major badge. Students vote to decide the winning design.

